

**ROOM HIRE REQUEST
pro-forma**

Laurentian
s p o r t s c l u b

Fenley Field, Lime Tree Avenue, Bilton, RUGBY CV22 7QT
☎ 01788 810855 ✉ info@lsclubhouse.co.uk



Please print this sheet, fill in the required areas and then return it by hand, along with the contract, to the clubhouse, so that we can show you round our facilities.

TODAY'S DATE:.....DATE OF HIRE:TIME from:.....to:

YOUR NAME:..... YOUR ADDRESS:.....

TELEPHONE 1:.....

TELEPHONE 2:.....

EMAIL:.....

PURPOSE OF HIRE.....**SURPRISE PARTY?**.....

Please answer below for any facilities you wish us to provide:

bar..... catering music..... barbecue..... marquee.....
A/V equipment..... use of field..... use of kitchen/servery..... changing facilities.....

Any other / details:.....

Thank you very much for your interest in using our club for your function.

Please read through the ROOM HIRE CONTRACT, which is attached, to clarify the details of your hire.

If you have any queries, I am sure we can answer them for you. We will do our very best to ensure that you have a great time at the LSC, whatever your event.

Chris Tew, bar manager.